

MEMORANDUM

TO: Halifax Utility Coordinating Committee members, NS Roadbuilders, Sign Association of Canada (Atlantic Chapter), Screen Nova Scotia and selected trucking companies

CC: Jacques Dubé, CAO
Mayor Savage
HRM Executive Directors & Coordinators

FROM: Kelly Denty, Executive Director, Planning & Development

DATE: May 19, 2021

SUBJECT: **HRM's Permitting, Planning, Licensing & Compliance Project:**
TPW Right-of Way (ROW) Permit Go-Live June 1st, 2021

We are pleased to announce the **Go-Live of the online Right-of Way Permit** through HRM's Permitting, Planning, Licensing & Compliance (PPL&C) Solution **on June 1st, 2021**. Release 1 of the PPL&C went live in December 2020, and included Permitting, Customer Online Portal and ePayment functionality for all P&D and HRWC related permits. The TPW Right-of Way Permit is a new addition to the online solution. This new permit should not be confused with the Development – Right of Way Permit, currently online and used for right-of-way work associated to development such as new builds and renovations.

Enhanced Services

The new solution brings with it the ability to:

- Access your account 24/7
- Make secure online payments
- Receive E-notifications when your permit is issued
- Have employees submit applications on behalf of your organization
- Know immediately if other work permits are required
- Easily track all your permitting and building inspection activity, from initial application to completion, renewal, or expiration
- Request inspections when you're ready

If you or your employees are currently registered users, there is no change required within the PPL&C system. You will be able to begin applying for the new Right-of-Way permit beginning June 1, 2020. For those who are not currently registered, please visit our online tutorial and guide pages to understand Customer Account Registration and Contractor Set up: <https://www.halifax.ca/home-property/building-development-permits/apply-a-permit>

For initial registration, system questions & support, Monday-Friday 9:00 a.m.-4:00 p.m., please contact our PPL&C Project Team at: PPLC-Info@halifax.ca. By phone, please contact 3-1-1 who will ensure the project team receives your comments and/or request.

For permit application and status inquires, please contact 3-1-1 who will ensure TPW receives your request.